

RFAS

a journal of social issues



Created in 1967, the *Revue française des affaires sociales* (RFAS) (French Journal of Social Affairs) is a quarterly, scientific and multidisciplinary journal edited by the French Ministry of Health and Social Affairs. It is designed to contribute to the debate on social protection issues, ranging from public health, disability, addiction, childhood related topics, family, elderly people, to housing issues, discrimination, unemployment, etc. The journal gathers contributions from researchers, political decision makers, social workers, etc.¹

Publishing process

Scope of the journal

The scope of the journal includes theoretical papers as well as empirical papers : monograph surveys, evaluation of a social policy, of practices, data analysis, surveys of knowledge and debates on a specific subjects, literature reviews, historical analysis, etc.

The core of the journal is made up of scientific articles which demonstrate awareness of current knowledge and debates on the issue being explored, and of knowledge of measures and their environment.

Supporting these articles, there may be counterpoints, controversy or points of view proposed by people outside of the academic world (practitioners, trade unionists or managers), or by scientists.

Lastly, the reading notes take into account, in a supportive way, the contribution of the work to the question being dealt with and put it in perspective.

DOUBLE BLIND EVALUATION

All article propositions are examined by the editorial committee which decides whether to submit them to the reading committee. Based on two written reports, the reading committee makes a collegiate decision.

An editorial team (known as the editorial committee), which includes the publication manager (the research, studies, evaluation and statistics manager), the general secretary of the journal and some researchers and members of the administration, associated at the suggestion of the manager, sets the editorial policy. In particular, it suggests themes to the reading committee to make up the journal and it takes the lead as regards the selection of reading notes and other non-scientific publications (interviews, counterpoints, etc.).

A **reading committee** made up of researchers and experts from diverse disciplines and backgrounds, representative of the scope of the journal, decides on the contents, takes on appeals for contributions and judges the quality of the scientific articles submitted to the journal.

Each addition includes a subject portfolio. The RFAS publishes articles outside of the portfolio. The articles are either requested (via appeals for contributions or directly by the editorial committee from an author), or proposed spontaneously by an author. The appeals for contributions are translated into English. Articles written in a foreign language are translated. The original version is also put online on the Cairn portal.

The RFAS is currently referenced under law, sociology and political science by the French Evaluation High Council for Research and Higher Education (HCERES).

Composition of committees in october 2016

Editorial committee

Marianne Berthod-Wurmser, Pierre Boisard, Frédéric Bousquet, Sandrine Dauphin, Aurore Lambert, Renaud Legal, Julie Micheau, Franck von Lennep (publication director).

RFAS team

Brigitte Desumeur and Corinne Griziaux (editors), Aurore Lambert (general secretary), Virginie Pybourdin (communication manager).

Reading committee

Floran Augagneur, Jean-Claude Barbier, Claudie Baudino, Daniel Bénamouzig, Pierre-Louis Bras, Anne-Marie Brocas, Laurent Caussat, Yolande Cohen, Gérard Cornilleau, Guillaume Delautre, Thibaut de Saint Pol, Bruno Dumons, Patrice Duran, Jeanne Fagnani, Patrick Hassenteufel, Jean-Michel Hourriez, Arnaud Lechevalier, Brigitte Lestrade, François-Xavier Merrien, Michel Naiditch, Jean-Luc Outin, Victor G. Rodwin, Isabelle Vacarie, Michel Villac.

1. This quarterly journal is placed under the editorial responsibility of the French Directorate for Research, Studies, Evaluation and Statistics (DREES). The editions are distributed via subscription from La Documentation Française and available online on the Cairn portal (<http://www.cairn.info/revue-francaise-des-affaires-sociales.htm>).

If you want to write in the Revue française des affaires sociales

Authors wishing to publish in the *Revue française des affaires sociales* commit to meeting the following ethical conditions:

The original character of the article and reading notes

By submitting an article for publication, the authors guarantee that the article is original, hasn't been published before, hasn't been submitted for publication in another journal and will not be until there is a response from the reading committee.

They also commit to not reproducing extracts for other publications, protected by copyright, including long citations (over 500 words), without written agreement from the publisher.

They must indicate any current publication on their part with a content that is similar to that of their draft article, including when it's online courses.

The reading notes relate to works or recent reports (less than two years old), or ones that have been translated into the French in the last two years or ones on foreign untranslated works (the publication date is viewed case by case depending on the interest of the work).

Articles which have already been published in another language must be expressly indicated.

No conflict of interest

The authors must declare any link, financial, personal or other that they may have with an actor or institution cited in their article.

No author may consider a written publication by a person with whom he or she has professional links or with whom he or she has a significant "inter-personal" relationship. For example, the author of a reading note can't consider a book from his or her thesis director or from one of his or her superiors or a member of his or her family.

Works published by RFAS committee members (editorial or reading) can be subject to a reading note, written by an author from outside of the committees, as long as it's clearly indicated as such to the reader.

Ethical Commitments

Authors of research articles must mention the ethical issues of their research and the declarations made in this context (clinical trials, respecting liberties).

The author of a report or a reading note commits to reading the entire text he or she is responsible for. In the event they were not able to read some chapters, they must indicate it. The note must introduce the book, article or report showing impartiality.

Once a work has been introduced, the author may freely give their point of view.

Respecting intellectual property

Bibliographical references must be correctly indicated. Authors propose their articles and reading notes voluntarily. When a manuscript is submitted to the RFAS and accepted for publication, the authors forgo their right to the journal as regards printed and electronic publication, throughout the world and for the entirety of the statutory term for the protection of intellectual property rights. The RFAS's policy is to widely encourage the circulation of its articles. However, none of the published texts in this journal can be reproduced without the authorisation of its editorial committee. In the event of reproduction in another publication, the reference to the RFAS must appear clearly.

In the context of interviews carried out in the non-scientific part of the journal, the opinions of the person interviewed by the journal are edited and amended freely by them. Likewise, they have right to scrutiny over the title of the interview.

Calls for contribution, standards for articles and informations about our issues are available on:
<http://drees.social-sante.gouv.fr/etudes-et-statistiques/publications/revue-francaise-des-affaires-sociales/>

Publication charges policy

No charge for submission

No charge for publication

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If you want to write in the Revue française des affaires sociales

Presentation standards for articles

At most, each article can include 45,000 characters, spaces included.

Articles can be written in French, in English or in another language depending on the appeal for contributions. If it is accepted by the reading committee, the article will be translated into French at the expense of the journal.

Article presentation

Don't add footers or headers.

Don't automate the formatting.

The notes at the bottom of the page are numbered and the author must make sure their length and number is limited to maintain the flow of reading. They shouldn't contain tables or graphs.

Titles

Titles and sub-titles must be short (90 characters maximum). They must all be left aligned, without indents. Don't automate the numbering of titles.

They are presented in the following way:

1. Level 1 Title
- 1.1. Level 2 Title
- 1.1.1. Level 3 Title
2. Level 1 Title
- 2.1. Level 2 Title
- 2.1.1. Level 3 Title

Standards relating to reading notes

Each note must have between 8000 and 15,000 characters, spaces included.

Reading note presentation

Title of the work, surname and first name of the author or authors, publisher, collection, year of publication. Surname and first name of the author of the note and affiliation (university, laboratory, administration...) at the end of the note.

Typography for articles and reading notes

Only use one font, aside from those which are necessary for logical or mathematical symbols: Format .doc or .docx or .odt (not .pdf), font "Times New Roman", size 12, single spaced.

Speech marks used must be « French speech marks » and not "English speech marks". Their use must be justified (citation, neologism).

Underlining and boldening are banned. Capitals are accented: À, É, Î...

Citations aren't written in italics but indicated by speech marks. Foreign terms, including Latin expressions, are in italics. Abbreviations and acronyms are developed following their first citation. They must appear in capital letters, without full stops between the letters. For example: Directorate for Research, Studies, Evaluation and Statistics (DRSES).

Only the initial of the first word of a name of a body or institution must be written in capitals (Examples: French democratic confederation of labour, Syndicat national de l'édition, etc.). A particular case is that of administrative institutions: you must write ministry of Agriculture and not Ministry of Agriculture; ministry of Foreign Affairs and not Ministry of foreign affairs. For figures including a decimal part, use a comma and not a full stop: 12,42 and not 12.42.

To find out more, you can refer to: *Lexique des règles typographiques en usage à l'Imprimerie nationale.*

Items to attach to articles

An .xls file for tables and graphs appearing in the article.

An .eps; .ai or .wmf file for maps

An introduction of the author or authors of the articles and reading notes: three lines at most per author for the introduction at the end of the edition (role, body, university or associated laboratory, research areas and email address), a line for the introduction in the footer of the article or the note.

A summary (1200 characters at the most, spaces included).

A textbox presenting the methodology is desirable, particularly when the article is relying on an enquiry, interviews, etc.

Graphs and tables

Graphs and tables must be labelled in the text and numbered by their order of appearance.

Give them a short and explicit title. Mention the sources, the possible field in addition to a reading note just below if required (especially if the results are surprising). Abbreviations will be avoided.

Presentation of bibliographical references

The list of references is placed at the end of the article, over two pages at the most. It is organised alphabetically by the name of the first author. All the elements of a reference are separated by a comma.

If there are several authors, the first three are cited, followed by et al.

Bibliographical references are labelled in the text of the article by the name of the author and the date of publication, separated by a comma.

Labelling example: (Rosental, 2008), (Chauffaut and Lévêque, 2012).

If you want to write in the Revue française des affaires sociales

Examples of bibliographical references

Work:

Author, (date of publication), Title, place of publication, publisher, pagination, collection if necessary.

Example: Defij K. (2002), La santé publique, Paris, L'Élaboration, « Labeurs » collection.

Chapter of a collective work:

Author, (date), « Title of the chapter », *in* Author of the work, *Title of the collective work*, place of publication, publisher, collection if necessary.

Example: Defij K. (1994), « L'hôpital », in Mouchaillon T. (dir.), Gestion publique, Paris, PUF.

Journal article:

Author, (date of publication), « Title of the article », *Title of the journal*, edition of the journal, month of publication, pagination for the article.

Example: Defij K. (2002), « Les urgences », Revue française des affaires sociales, n° 1, January-March, p. 62-71.

Or, in the case of an article written by several authors:

Moreau C., Desfrères J. et Bajos N. (2011), « Circonstances des échecs et prescription contraceptive post-IVG : analyse des trajectoires contraceptives autour de l'IVG », *Revue française des affaires sociales*, n° 1, January-March.

Unpublished thesis at a publisher:

Author, (date of viva), « Title of the report », Report completed at the request of... Place, pagination.

Example: Richard E. (2009), « Compétence métisse : mobilisations et métier politique à Mayotte (1975-2005) », Doctorate in political science, under the supervision of Michel Miaille, the University of Montpellier-I.

Unpublished report at a publisher:

Author, (submission date), « Title of the report », Report completed at the request of... Place, pagination.

Example: Sueur J.-P., Cointat C., Desplan F. (2012), « Mayotte : un nouveau département confronté à de lourds défis », Rapport d'information n° 675, Sénat, 18th July.

Communication in a convention, the proceedings of which haven't been published at a publisher:

Author, (date of convention), « Title of the communication », Title of the convention, location of the convention.

Online publication:

If an article is published online, specify [online] after the title, then give the address of the site <address of the site> and the date the site was consulted.

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The editions are distributed via subscription from La Documentation Française

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- You can read the RFAS online on the Cairn portal:
<http://www.cairn.info/revue-francaise-des-affaires-sociales.htm>
where the contents pages, summaries and reading notes are available free of charge. The articles are free after two years, as well as the year of publication.

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